Shri Guru Ram Rai Institute of Medical & Health Sciences, Dehradun & Shri Mahant Indiresh Hospital

Date: 24/08/2026

GRIEVANCE REDRESSAL COMMITTEES

Formulation of the Committee

The Composition and role of grievance redressal committees is to provide a mechanism for individual employees to raise a grievance arising from their employment.

The Grievance Redressal Committee of SGRRIM&HS is being re-constituted as below:

Name	Position	Designation	Mob No.
Dr. (Col) Anil Malik	Chairperson	Chief Medical Superintendent	9860795122
Dr. Bhim Singh	Member Secretary	Professor – FMT	9599139681
Dr. Vineeta Gupta	Member	Professor & Head – Obs & Gynae	9758284395
Dr. J.P. Sharma	Member	Professor – General Surgery	9412050151
Mr. Namanpreet	Member	Advocate (Legal expert)	8755839374
Mrs. Aakanksha Vaid	Member	HR-Head	7579459489
Ms. Shelly Paul	Member	Nursing Superintendent	9758318424
Mr. Bhupendra Raturi	Member	Senior PRO	9997960544

Frequency: Once in 3 months or as and when required

Terms of Reference:

- Introduction of the committee members
- Discussed on various objectives for the formulation of the committee.
- To issue a policy on grievance 1 redressal

To develop a mechanism of handling employee grievances

Take action on all employee grievances

Chairperson:

- To ensure proper functioning of grievance committee and to involve in unbiased decision making.
- To review progress of grievance reported.
- To make final decision pertaining to particular grievance considering all circumstances.

Nursing Superintendent-

- Report case progress to chairperson on a regular basis.
- To provide input regarding grievances among the committee members.

HR Manager-

- To coordinate the work of the Grievance Committee, including calling and chairing scheduled meetings
- To provide advice and assistance to chairperson.

- To monitor progress of grievances.
- report on informal disputes and grievances to
- all documents pertaining to a complaint or grievance shall be retained

Chief Counsellor

- To conduct preliminary investigations of grievance in order to make recommendations to the Committee.
- To provide input regarding grievances among the committee members.

HOD of concerned department as invitee member–

- To receive and review grievance and act as first point of contact.
- To provide input regarding grievances among the committee members.

Prof. (Dr) Utkarsh Sharma
Principal

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